



804 Center Street • West Columbia, SC • 29169  
 PHONE: : (803) 333 9475 • FAX: (803) 333 9875  
 EMAIL: scdealers@umdistributors.com

## CREDIT CARD / CASH APPLICATION

Please complete this form and e-mail or fax or Email it back to Ultimate Marketing.

I would like to receive special/closeout pricing and vendor promotions via  Fax  Email  Neither

### BUSINESS INFORMATION

Business Name: \_\_\_\_\_ d/b/a Name: \_\_\_\_\_

Year Business Established: \_\_\_\_\_ Incorporated YES NO Federal Tax ID # \_\_\_\_\_

Key Contact Name: \_\_\_\_\_ Business Type: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Ship-To Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_

Accounts Payable Contact: \_\_\_\_\_ A/P Email: \_\_\_\_\_

### PRINCIPAL / CARDHOLDER INFORMATION

Primary Cardholder:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Other Authorized Purchasers:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

#### \*\*REQUIRED DOCUMENTS\*\*

Copy of Credit Card. (Front & Back) & Copy of Cardholder's Driver's License MUST BE SUBMITTED.

### CREDIT CARD AUTHORIZATION

I hereby authorize Ultimate Marketing Inc. to Charge my:



Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ AMEX \_\_\_\_\_ Discover \_\_\_\_\_

Corporate Card  Personal Card

I agree not to dispute any Credit card charges after 60 days of Purchase.

Card Number: \_\_\_\_\_ CCV Code: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Expiration: \_\_\_\_\_ Issue Bank: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_

I am authorized to complete and execute this agreement on behalf of the company shown below. I understand that Ultimate Marketing may investigate both my financial status and the company's financial status. A copy of the company's BUSINESS LICENSE and TAX EXEMPT CERTIFICATE accompany this agreement. Returns are for credit only; no cash refunds. I have read, acknowledged, and agree to all of Ultimate Marketing's policies and procedures.

Company Name \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_



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## POLICIES AND PROCEDURES

Please complete this form and e-mail or fax or Email it back to Ultimate Marketing.

### RETURNS

- Please call, email, or fax us with your RA request , which must include the product part numbers, serial numbers (if applicable) , and problem descriptions . If your request meets all of Ultimate Marketing's guidelines, an RA number will be issued to you. Only boxes with an RA number clearly taped or written on the outside of the box will be accepted.
- Defective product must be returned in "like new" condition, shipped freight prepaid and double boxed, with the RA concealed inside, in the original packaging box. Please do not write on the original packaging box. Any product showing signs of misuse or consumer abuse will be returned to the customer to be sent in for warranty repair.
- RA numbers are valid for a period of 30 days only. Defective returns are eligible for return only within 90 days from the Ultimate Marketing invoice date or 30 days of retail sale to the end-user. After 90 days, all products must be referred to the manufacturer for authorized warranty repair (some manufacturers may have stricter return policies than Ultimate Marketing).
- A copy of the Ultimate Marketing invoice and retail customer invoice/receipt must be included with all returns. Returns will be credited at the price paid on invoice or current selling price, whichever is lower, less any restocking fee. Credit will be issued within 10 business days upon receipt of merchandise at Ultimate Marketing. No cash refunds.
- Factory sealed product in resalable condition may be returned at Ultimate Marketing's discretion. Non-defective, opened products will not be considered for return. Resalable products authorized for return will be credited at the current Ultimate Marketing selling price, less a 15% restocking fee.
- Sales of closeout items are final.
- Items designed for customer use but used commercially are not eligible for return.

### SHIPPING

- All billing and pricing errors must be reported within 7 days of receipt of shipment.
- Shipping errors must be reported within 2 business days (see Damages/Claims below).
- Freight and insurance costs are calculated and added to the invoice total.
- All freight charges are subject to dimension/ oversize carrier weight regulations.
- Shipping fees are non-refundable.
- Customer is responsible for all freight charges for unaccepted or refused delivery of shipments.
- Refused shipments will incur a 20% restocking fee.
- Before backordered items are shipped, a sales representative will call for release authorization.
- Backordered items are shipped at prices in effect when the item was ordered or current selling price, whichever is lower.

### DAMAGES / CLAIMS

- Damages are the responsibility of the carrier once the shipment is released from Ultimate Marketing. After shipment is released to carrier, any damages must be reported to Ultimate Marketing within 2 business days from receipt of shipment. All claims must be filed by Ultimate Marketing directly with the freight carrier.
- To ensure damage/ claim credit, all damaged product, original packaging and outer shipping box must be kept at customer location for inspection by carrier service. If digital photos are available, please send them to [kevin@umdistributors.com](mailto:kevin@umdistributors.com) For assistance, please contact our Claims Department at **(803) 333 9475**.

### RETURNED CHECKS / INVALID CREDIT CARDS

- All customers whose checks to Ultimate Marketing Inc. are returned unpaid by their bank are notified by mail and/or telephone to replace the check immediately and pay the applicable service charge allowable by law. All returned checks must be paid to Ultimate Marketing with a certified check or money order within 10 business days. Failure to do so will result in Ultimate Marketing taking all appropriate legal actions.
- In the event the cardholder's credit card is expired or incapable of being processed, cardholder will be notified via email or telephone and update information must be received PRIOR TO ORDER BEING PROCESSED & SHIPPED.

Initial \_\_\_\_\_ Date \_\_\_\_\_